

Alpine Hours Change Key Information

Scheduling Changes

Scheduling continues to work the same as it did under the Points System, but it has new options:

Operational	Support Services
Operational Duty	Support Services Duty
Operational On-Call	Support Services On-Call
Operational Stand by Event	

Non-Incident Activity Entry

- Activity duration cannot be controlled on the attendance tab; it is recorded based on the Start and End Dates and Times on the General Tab
- Hours System Non-Incident Activity entries must use the indicated categories below for members to receive credit. Note: The sub-categories approved per category will be displayed. Select the most appropriate for the volunteer hours being recorded.

Old Primary Points Categories (Only Use for Points)	New Primary Hours Categories (Only Use for Hours)
EMS Classes	Interagency Training
Fire Classes	In House Training
HTR Classes	LCFR Training
Other Classes	State or Private Agency Training
E1/2 – Drills/Training	
C/D - Meetings	Loudoun County meetings
	Other Meetings
	Vol. Company Meetings
F- Other non-emergency activities	Administrative Duty
Public Education	
E3/4 – Taught Class as Instructor	Interagency Trainer/Instructor
	In House Trainer/Instructor
	LCFR Trainer/Instructor
	Trainer/Inst. State or Private Agency
	Support Services Duty (This is used for non-incident Support Services activity.)

New Reports for Tracking/Auditing Hours

To audit or track your hours you must use one of the new reports, old reports are not set up for the Hours System.

Points Report	Hours Report Equivalent	Report Location	Report Usage
Individual Point Summary (IPS)	Individual Hours Summary (IHS)	Personnel/Print button	Individuals
Detailed History Report (DHR)	Detailed Activity Report (DAR)	Print Button	Individuals
Admin Individual Points Summary (AIPS)	Admin Individual Hours Summary (AIHS)	Personnel/Print button	Pts Coordinators & Vol Leadership
Points Summary Report (PSR)	Hours Summary Report (HSR)	Personnel/Print button	Pts Coordinators & Vol Leadership

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Reminder on Hours System

- The Hours System starts on November 1, 2025, for Service Year 2026.
- 120 hours will be required to earn a Service Credit
- 1,000 Banked Hours will give you one additional service credit.
 - Two Banked Points will equal one Banked Hour
 - Banked Points will be converted to Banked Hours at the end of Service Year 2026.
- No more earning for two efforts at the same time (double dipping) – ex: on duty and training
- Elected and Appointed positions (displayed under Officer Category) receive an additional 10 hours per Service Year. This is a flat 10 hours and NOT per position.

More Details available at [System IB 2025-059 Important Information on Alpine Points to Hours Transition](#).