

that have met all of the requisite requirements (*SWP 201.1 Fire and Rescue Entry Background Investigations* and *SWP 202.1 Volunteer Candidate Physicals*) and have been officially accepted as a System member of a LC-CFRS Company.

Canteen Support Unit: A team of personnel able to deliver re-hydration and calorie and electrolyte replacement (cold food) to the scene of an incident for a minimum of thirty (30) people. An example includes Canteen 611 & Canteen 613. Unit shall be staffed/operated by members that have met all of the requisite requirements (*SWP 201.1 Fire and Rescue Entry Background Investigations* and *SWP 202.1 Volunteer Candidate Physicals*) and have been officially accepted as a System member of a LC-CFRS Company.

Modified NFPA 1582 Physical: LC-CFRS Support Services Technicians and Support Services Aides physical. The modified physical shall include the EMS version of the current edition of the NFPA 1582 physical minus the Exercise Cardiac Stress Test (EST). All other modules of the current standard shall be performed.

Rehabilitation Support Services Unit: A self-contained mobile response vehicle capable of delivering the same compliment as a Canteen Support Unit plus sheltering, climate protection, and logistical materials required to support Incident Scene Rehabilitation (see appendix 1). Examples include Station 609, Station 614 and Station 615.

Rehabilitation Unit (Rehab Unit): Specialized apparatus capable of providing shelter and basic rehabilitation functions to members of the Combined Fire and Rescue System during working incidents and/or incidents during extreme weather conditions. Examples of events include, but are not limited to, fires, hazardous materials incidents, and large-scale planned or campaign events. Examples include MAB 623, MAB627 and REHAB623.

Support Services Aide (SSA): A member of the LC-CFRS who has met all required LC-CFRS and individual company requirements to be present on a scene in a support services capacity, but who has not met one or more requirements to operate independently of direct supervision from an SST. Individual companies shall set their own policies for SSAs outside of the requirements of this SWP. SSA personnel shall be members that have met all of the requisite requirements (*SWP 201.1 Fire and Rescue Entry Background Investigations* and *SWP 202.1 Volunteer Candidate Physicals*) and have been officially accepted as a System member of a LC-CFRS Company.

Support Services Technician (SST): A member of the LC-CFRS who has met all required LC-CFRS and individual company training requirements and is qualified to operate on a scene in a rehab support capacity. SST personnel shall be members that have met all of the requisite requirements (*SWP 201.1 Fire and Rescue Entry Background Investigations* and *SWP 202.1 Volunteer Candidate Physicals*) and have been officially accepted as a System member of a LC-CFRS Company.

All Support Services Aides and Technicians (SSA & SST) shall meet the following training requirements:

1. Completion of an annual modified NFPA 1582 physical administered by Occupational Health. Annual physical shall be scheduled directly through the LCFR Health and Safety Physical Coordinator.
2. NIMS 100, 200, 700 and 800
3. Hazardous Materials Awareness (VDFP)
4. LC-CFRS System Orientation
5. LC-CFRS Bloodborne and HIPAA Training (annual re-certification required)
6. Any company level training as outlined by each participating organization
7. Maintain current CPR Certification for either SSA or SST when dispatched or deployed to a scene or event.

Note: Vehicle and Apparatus operators must meet applicable Company and System training and certification requirements to operate any vehicle to include applicable EVOG certification.

Support Services Working Group (SSWG): A system level working group functioning at the direction of the Executive Committee consisting of LC-CFRS representatives from Health and Safety, Operations and participating system organizations that provide canteen/support services.

POLICY

1. All Canteen/Rehab Support Services resources dispatched by the ECC will be classified, per this SWP.
2. Personnel functioning in the role of Canteen/Rehab Support Services must meet or exceed the minimum training requirement set forth in this SWP.
3. Canteen/Rehab Support Services personnel's primary job is supporting the Incident Scene Rehabilitation function. Medical monitoring should be assigned to an EMS crew or EMS Supervisor.
4. The SSWG shall meet, at a minimum, annually at the direction of the Executive Committee. The SSWG will review current standards in place at the time and make recommended changes of requirements to the Executive Committee, if deemed appropriate.

PROCEDURE

1. When a Canteen/Rehab Support Services response is requested by Command or indicated by CAD, the following shall be dispatched:
 - a. Closest unit meeting the minimum requirements of a Canteen/Rehab Support Unit.
2. Canteen/Rehab Support Services units may add onto incidents within their own first due ensuring SWP and ECC policies are followed. Resources will not respond outside of their own first due unless dispatched.

3. Additional resources from a dispatched Company may respond to an incident to provide additional personnel or equipment support to the Canteen/Rehab Support Services function.
 - a. These units should always communicate their response with the ECC, noting that the response is *"to assist rehab"*.
 - b. Command may cancel these resources, however, Incident Commanders are encouraged to do so only if it is expected that rehab support resources will be released prior to the unit's arrival or if there is a safety issue.
4. All Canteen/Rehab Support Services resources will respond non-emergency to all incidents unless explicitly instructed otherwise by Command. Emergency lights and sirens may be activated upon approach to the scene to facilitate access or bypass traffic conditions caused by the incident. Units that park on roadways that are not closed to traffic should leave warning lights activated for scene safety.
5. Canteen/ Rehab Support Services shall be automatically dispatched on all 2nd alarm structure fires and at the discretion of Command on any other incident type.
6. The first arriving Canteen/Rehab Support Services unit shall report to command, who will direct them, as appropriate, to the rehabilitation group supervisor. Subsequent arriving Canteen/Rehab Support Services units shall confirm their arrival with Command for accountability purposes.
7. Canteen/Rehab Support Services Units should minimize radio traffic over the Operations channel. In the absence of a monitored command channel or assigned rehab channel, face-to-face communication at the incident command post shall take place.
8. Canteen/Rehab Support Services Units shall utilize the system accountability system per *SWP 503.8 Personnel Accountability*.
9. SSTs and SSAs while on scene shall don appropriate company uniforms, to included approved footwear and reflective safety vest.
10. **At no time shall an SST or SSA allow themselves to be placed in an IDLH environment.**

Approved for compliance with Emergency Medical Services delivery

John I. Morgan, M.D.

John I. Morgan, M.D., LC-CFRS Operational Medical Director

Loudoun County Combined Fire and Rescue System Support Services Personnel Essential Job Activities

- Support Services Personnel will be able to perform duties in varied environmental conditions such as, but not limited to: illuminated or darkened work areas, outdoor environments with extreme heat or cold and settings with possible elevated humidity.
- Members do not require the use of medication(s) that may impair their cognitive or motor functions, to include the risk of drowsiness or rapid incapacitation; side effects that would limit their ability to perform their duties as Support Services Personnel.
- Members do not have any medical (physical, cognitive or emotional) condition(s) that would limit their ability to perform their duties as Support Service Personnel.
- Support Services Personnel will be able to bend and walk on uneven surfaces in conditions which may be dark, wet or icy.
- Support Services Personnel will be able to perform their duties for extended periods of times, to include overnight incidents.
- Support Services Personnel will be able to hear and understand electronic devices/sounds such as portable radio traffic while performing their duties in a non-emergent environment.
- Support Services Personnel will be able to lift, carry and haul liquid refreshment coolers weighing up to 30 pounds up to 100' in distance.
- Support Services Personnel will be able to carry and set-up folding chairs and tables.
- Support Services Personnel will be able to carry and set-up portable canopy tents.
- Support Services Personnel will be able to carry and set-up up to 25 pound misting fans.
- Support Services Personnel will meet minimum vision requirements to operate small to mid-size vehicles in a non-emergency mode.
- Support Services Personnel will operate safely while providing logistical support on the scene of emergency incidents.